



## **Donor Work Coordination Meeting**

Date: Friday, September 22, 2006 at 12:00  
Location: Parliament of Georgia, Conference Room of EUSP Georgia

### **AGENDA**

1. Minutes of last donor coordination meeting
2. New parliamentary projects
3. Short update of running projects
4. Matrix of CPR
5. Preliminary Results of the CPR Survey (parliamentary needs assessment)
6. Human Resources Department (keeping database of staff trainings)
7. Corridor opening event (EUSP Georgia / CPR)

#### **1. Minutes of last donor coordination meeting**

Mr. Bernhard Schloer of EUSP Georgia welcomed the participants and informed them that donor work coordination meeting would regularly take place at the EUSP Georgia parliamentary office instead of EC Delegation. As for the minutes of last donor coordination meeting, there were no comments other than of IABP that were already taken into consideration prior to the meeting.

#### **2. New parliamentary projects**

Mr. Jim Hart of NDI has presented a new project launched by NDI after the completion of PORT program. The new 3-year (01.09.06 – 31.08.09) *Parliamentary Strengthening Project* aims to:

- Develop the structure and operation of parliamentary factions to support issue-based communication and legislative development;
- Promote parliamentary committee outreach and support multi-party discussion and debate on reform policy and legislation;
- Improve the legislative research and policy development capacity of targeted parliamentary bodies through an internship program and an advisory board to the Speaker of Parliament; and
- Develop targeted campaign and political organizing skills of emerging women leaders.

#### **3. Short update of running projects**

Mr. Vaja Salamadze of CSI has introduced its parliamentary project, which mainly focuses on the transparency of legal drafting process. The Institute has a special memorandum signed with the Parliamentary Committee on Legal Affairs that hosts CSI's parliamentary office. The CSI ensures the transparency of the legal drafting process through placing all important pieces of draft legislation on its own web ([www.civilin.org.ge](http://www.civilin.org.ge)) accompanied with the explanatory notes and independent legal

expertise of the drafts by CSI hired experts who, in addition, participate at the committee hearings on the draft laws.

Ms. Manana Salukvadze of UNDP informed the donors that the UNDP project "Strengthening Effectiveness and Transparency of the Parliament and Government of Georgia" was extended till July 2008, thus all its activities will be prolonged up to that period. In addition, in the framework of the project, UNDP plans to technically assist the development of the National Library of Georgia.

Ms. Nino Khatiskatsi of TI Georgia reported about the on-going activities. Among them is the joint work with the Parliamentary Committee on Regional Policy and Self-Government. Under this activity, the TI and the Committee organized a number of discussions in the regions on local budget, local elections, a number of new laws have been discussed. TI Georgia also plans to conduct a public opinion poll regarding the Parliament. The issue has to be discussed with the Parliamentary leadership.

Mr. Bernhard Schloer (EUSPGeorgia) focused on the main activities the project plans after the offices became operational. The project will staff and equip an EU Information and Documentation Centre in the entrance sector of Parliament. The centre will be open for Parliament and public. The Polish Government provides a grant for Georgian Parliament which shall cover the costs for subscriptions for web-pages. The grant amounts to 40000 Euros. The EU Information and Documentation Centre will benefit from this initiative. The project collects actually useful web-pages to be subscribed. The second initiative is the equipment tender with the total amount of 300.000 Euros. The project will provide equipment to different departments and committees. The third activity is a workshop for IT Department and departments involved in law drafting with experts from similar departments of Ukrainian Parliament. The purpose is the improvement of internal law drafting procedures and access to draft laws on the web.

Ms. Sopho Guruli of CPR reported about the on-going activities of the Centre, focusing on the conducted survey and the problems in terms of donor coordination (see below).

Mr. Archil Bakuradze of IABP reports about the establishment of the business-economic centre with research department. Further activities are Business and fellowships with British MPs on topics as the role of opposition and conflict solutions.

Ms. Irina Zhvania of UNDP's Gender and Politics in South Caucasus introduced its project which promotes women's participation in decision-making processes. At the current stage up to the local elections, the project will work with women leaders of the political parties.

#### **4. Matrix of CPR**

Ms. Guruli mentioned that since the matrix as a form of exchange of information about monthly activities of donor projects did not work due to several reasons, the CPR proposed monthly meetings of each project with CPR. The meetings are necessary, first of all for the Speaker's Cabinet, and for CPR to have up-to-date information about the monthly activities of each project. It was agreed that CPR staff prepares notes of activities after each meeting and forwards it to relevant project for confirmation.

#### **5. Preliminary Results of the CPR Survey (parliamentary needs assessment)**

Ms. Guruli briefly informed the participants about the preliminary results of the needs assessment survey undertaken by CPR among the MPs and Parliamentary Staff. Examples of several charts from the survey results were distributed at the meeting. It was agreed that as soon as final analysis of the survey is ready, it will be published and sent to all donors and projects.

#### **6. Human Resources Department (keeping database of staff trainings)**

Ms. Guruli articulated the concern of the Human Resources Department, i.e. need of informing HR Department by international projects which staff members will be participating in the planned trainings and which of them get the corresponding certificates. Most of the projects noted that they inform the HR Department which staff member received the certificate through sending copies of certificates to the Department. However, as concerns in-advance notification of HR Department about who will be participating in the training, it is not the duty of the projects and the problem is mostly due to existing structural and organizational irregularities and lack of communication that takes place between different parliamentary units.

#### **7. Corridor opening event (EUSP Georgia / CPR)**

Mr. Schloer announced the upcoming event – joint presentation of EUSP Georgia and CPR offices on September 28 – and invited all the participants to the Presentation. The invitations were handed over.

### ***List of Participants***

<b>Name</b>	<b>Organisation</b>
Bernhard Schloer	EUSPGeorgia
Sophie Guruli	Centre for Parliamentary Reform
Irina Zhvania	UNDP Project Gender and Politics in South Caucasus
Vazha Salamadze Guranda Romanadze	Civil Society Institute (CSI)
Tamar Qaldani	OSGF
Archil Bakuradze Louis MacLaren	The International Association of Business and Parliament (IABP)
Nina Khatiskatsi	Transparency International Georgia (TI)
Manana Salukvadze Nodar Khaduri	UNDP
Oliver Reisner Frederico Berna	EC Delegation to Georgia
Jim Hart Natia Jikia	National Democratic Institute (NDI)